

# ANNUAL QUALITY ASSURANCE REPORT (AQAR)

*submitted to*

**National Assessment and Accreditation Council (NAAC)**

*by*

**ARTS COLLEGE, SHAMLAJI**  
(Re- accredited by NAAC with 'B' Grade with a CGPA of 2.51)

**25<sup>th</sup> March- 2015**

# The Annual Quality Assurance Report (AQAR) of the IQAC

## Part – A

### I. Details of the Institution

1.1 Name of the Institution

**ARTS COLLEGE, SHAMLAJI**

1.2 Address Line 1

BAHECHARPURA COLONY

Address Line 2

AT & PO: SHAMLAJI

City/Town

SHAMLAJI

State

GUJARAT

Pin Code

383355

Institution e-mail address

akpatel60915@gmail.com

Contact Nos.

9426060915

Name of the Head of the Institution:

Dr. Ajay Patel

Tel. No. with STD Code:

02771-240169

Mobile:

09426060915

Name of the IQAC Co-ordinator:

Dr. A.K.Yadav

Mobile:

09427402643

IQAC e-mail address:

akpatel60915@gmail.com

1.3 NAAC Track ID

1.4 NAAC Executive Committee No. & Date:

EC (SC)/01/RAR/43 dated 05.05.2014

1.5 Website address:

www.artscollegeshamlaji.org

Web-link of the AQAR:

<http://www.artscollegeshamlaji.org/AQAR2014-15>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	72.40 Score	2007	2007—2012
2	2 <sup>nd</sup> Cycle	B	2.51	2014	2007—2019

1.7 Date of Establishment of IQAC:

15.06.2006

1.8 AQAR for the year

2014—2015

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

i. AQAR: 25.03.2015

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College  Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

MA (SF)

1.12 Name of the Affiliating University

Hemchandracharya North Gujarat University,  
Patan

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

Yes

University with Potential for Excellence

UGC-CPE

Applied

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

## **2. IOAC Composition and Activities**

2.1 No. of Teachers

06

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

02

2.4 No. of Management representatives

01

2.5 No. of Alumni

02

2.6 No. of any other stakeholder and  
community representatives

01

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

01

2.9 Total No. of members

15

2.10 No. of IQAC meetings held: 4

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant activities and contributions made by IQAC

- Student Feedback on Teachers was conducted on 20.02.2015.
- IQAC motivated research publication and so 10 papers were published in National and International Journals. This is the highest number of publications during the years.
- In order to conduct Academic Audit, a Core Committee, comprising the Principal, IQAC Coordinator, was constituted.
- International conferences national seminars and state-level seminars/competitions were attended by Teaching Faculty. It was possible because of the encouragement given to the Departments.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

Plan of Action	Achievements
<ul style="list-style-type: none"><li>➤ To construct the indoor stadium</li><li>➤ To cater to the needs of slow learners through remedial classes</li><li>➤ Admission - All the seats are to be filled up.</li><li>➤ To conduct an academic audit of departments</li></ul>	<ul style="list-style-type: none"><li>* Indoor stadium is sanctioned yet not constructed.</li><li>* Remedial classes were conducted to help the slow learners improve their academic performance.</li><li>* All the seats in aided stream and self-financing stream were filled up.</li><li>* Academic Audit was conducted. 4 meetings were held to facilitate interaction between IQAC and Departments.</li></ul>

2.15 Whether the AQAR was placed in statutory body: Yes

Management  Syndicate  Any other body

Provide the details of the action taken

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	03			
PG			5	
UG	05			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others – M.Phil.				
<b>Total</b>	08		05	

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of Programmes
Semester	5
Trimester	
Annual	

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback: Online  Manual  Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision was made in UG third year syllabus in order to include current trends.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NA



## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
13	02	10	-	01

2.2 No. of permanent faculty with Ph.D.

08

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
02	22	10	--	--	--	--	--	12	22

2.4 No. of Guest and Visiting faculty and Temporary faculty

04

04

01

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	02	08	15
Presented papers	02	04	04
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

ICT-enabled teaching-learning process followed.  
Student-centered teaching strategies were introduced.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Double Valuation

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/ Curriculum Development workshop

03

2.10 Average percentage of attendance of students

80%

2.11 Course/ Programme wise distribution of pass Percentage: Details of semester results:

Title of the Programme	Total no. of students appeared	Division			
		Distinction %	I %	II %	Pass%
B.A. English		Results of All semesters for the year 2014-15 are not yet declared by Hemchandracharya North Gujarat University, Patan.			
B.A. Hindi					
B.A. Sanskrit					
B.A. Gujarati					
B.A. Sociology					
M.A. English					
M.A. Hindi					
M.A. Sanskrit					
M.A. Gujarati					
M.A. Sociology					

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

# By conducting academic audit through interaction with Departments

# By suggesting the conduct of remedial programmes

### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC - Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	12
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11			
Technical Staff				2

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing / Promoting Research Climate in the institution

- Research is a significant activity of the college. During this academic year ---- research scholars have obtained their Ph. D. from the research supervisors of our college. In order to promote quality research, research papers of our faculty are published in research journals.
- Tata Institute of social science has started his programmes in our college. We have MOU with TISS.

#### 3.2 Details regarding major projects

	completed	ongoing	sanctioned	submitted
Number	----	----	----	----
Outlay in Rs. lakhs	----	----	----	----

#### 3.3. Details regarding minor projects:

S.No.	Name of the Teacher	Title of the Project	Funding Agency	Amount (Rs)
1.	Dr. A.K.Yadav	Challenges of Teaching English at College Level in Gujarat State	UGC	80000.00
2.	Dr. V.H.Patel	Prijat Haranchampu – A Study	UGC	85000.00

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	02	10	
Non-Peer Review Journals			
e-Journals		04	
Conference proceedings			

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations.

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Received
Major Project				
Minor Project	2012 to 2014	UGC	165000.00	125000.00
Interdisciplinary Project				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects				
Any other(Spacify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from: N.A.

UGC-SAP  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

College has applied for CPE to UGC.

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					
-	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations: International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : As per requirement (PTAC)

From funding agency  From Management of College

Total:

3.16 No. of patents received this year:

Type of Patent		Number
National	Applied	5
	Granted	2
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	District	College

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level

3.22 No. of students participated in NCC events:

University level	<input type="text" value="46"/>	State level	<input type="text" value="20"/>
National level	<input type="text" value="2"/>	International level	<input type="text"/>

3.23 No. of Awards won in NSS:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC:

University level	<input type="text"/>	State level	<input type="text" value="0"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="30"/>	College forum	<input type="text" value="46"/>
NCC	<input type="text" value="46"/>	NSS	<input type="text" value="200"/>
		Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

An orientation programme for students was held on 1<sup>st</sup> June 2014, focusing on the significance of outreach programme and code of conduct during the year. Schedule of the college /events conducted /extension activities: NSS, NCC, Sports, Sapt Dhara/ Career related Activities/ Campus recruitment programmes were explained to the students in detail.

A special orientation related to M.A. students was organized in July 2014. 175 students attended the programme.

Karate training was given to the female students in women empowerment programme. More than 150 girls' students participated in the programme with much enthusiasm.

After completion of 25 years of our college, Silver Jubilee Festival was celebrated by the

whole campus with great enthusiasm. The students took part in different activities conducted during the whole year

<b>S. No</b>	<b>Programmes</b>	<b>No. of Programmes</b>	<b>No. of Villages</b>	<b>Total no. of Beneficiaries</b>
1	General Medical Camp	1	1	540
2	Eye Camp	1	1	275
3	Dental Camp	0	0	0
4	Self Employment Training	3	1	300
5	Tree Plantation	1	1	200
6	Rally	5	1	All the villagers and students
7	Orientation & Workshop	2	1	100
8	Silver Jubilee Festival	7	1	150
9	Yoga Course	1	1	200



## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

The campus area is 58 acre. The buildings, furniture and equipments are put to optimum use and are available for teaching-learning process and evaluation, co-curricular, extra-curricular, research and extension activities.

Facilities	Existing	Newly created	Source of fund	Total
Campus area	3865.86 sq.mts.	-	1	3865.86 sq.mts.
Class-rooms	22	--	--	22
Laboratories	02	-	state govt.	02
Seminar Halls	02	--	local	02
No.of important equipments purchased (1-0 lakh) during the current year.	163	33	UGC	9.27175
Value of the equipments purchased During the year ( Rs.in Lakhs)	9.27175	--	UGC	9.27175
Others				
Library Block	--		--	--

#### 4.2 Computerization of administration and library:

A system technician is appointed for the maintenance of the computers and its accessories. If any problem arises in any of the computers, it is entered in a complaint slip and handed over to the Din-charge of Computer Centre. Twice a week or whenever required the system engineer goes through the complaint slip and takes necessary steps to maintain the instruments in good condition. Periodical pest control measures are taken to maintain books and journals in the library in good condition.

- The library provides open access to staff and students.
- At the beginning of every semester, the Librarian addresses the students, explaining the methods of using the library resources.
- Auto Lib software facilitates are going to be provided in near future.
- Journals and magazines are kept in open racks.
- The librarian and one library assistants ensure the use and security of resources in the library.
- CC TV has been established in the library for security purpose.
- 

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8674	1315086	1190	152863	9864	1467949
Reference books	12269	2630172	484	232325	12753	2862497
e-books						
journals	202	50476	69	19434	271	69910
e- journals						
Digital Database						
CD & Video	130	3250				
Others ( Specify)						

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Departments
Existing		2	38		1	4	05
Added			2				
Total			40	2	1	4	05

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Every department has been provided with Computers, Laptops, LCD and internet system. Expansion of E-technology has enhanced the use of computers in curriculum development, teaching-learning, evaluation and research.
- Students are encouraged to make use of computers for Power Point Presentations of their seminars and projects.
- Broadband internet connectivity is given in Library, Administrative offices, Principal's chamber and in Computer labs to all the departments. Internet browsing is available for teachers and students at the Internet Centre free of cost during the working hours of the library.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT

1080350

ii) Campus Infrastructure and facilities

50950

iii) Equipments

23050

Total:

1154350

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- A format is designed by Internal Quality Assurance Cell (IQAC) to consolidate student feedback on teachers.
- IQAC helped the Student Service Centre to establish Reception counter for providing information to visitors and students, Xerox facility and Phone facility. Besides the Student Service Centre, a canteen facility is provided to the teachers and the students.
- Financial assistance extended to economically weaker students and personal counseling given by Counselors and Teachers minimize the dropout rate in the college.
- Add-on courses for development of soft skills were offered.
- Mock Interviews were conducted at the departmental level.
- The institution publishes its updated prospectus and handbooks annually. The information content is disseminated to students at the beginning of every academic year. During CBCS, The IQAC Co-ordinator explains the salient aspects of the Choice Based Credit System. The Principal of the College and the Co-ordinators of extension service organizations explain the benefits of performing extension activities. The Heads of Department explain the course material and question pattern.

#### 5.2 Efforts made by the institution for tracking the progression

- The Placement Cell conducts training programmes for students and arranges job fair in collaboration with employers.
- The Alumni/ae Association maintains consistent correspondence with alumni/ae.
- The visiting faculties provide necessary guidance to students in the choice of their career.
- The Dept. of Foundation Courses helps students in personality development.
- Add-on courses help students get employment opportunities.
- Every department maintains a register for recording the progress of students.

5.3 (a) Total Number of students:

UG	PG	PHh.D	Others
2723	709	14	-

(b) No. of students outside the state

(c) No. of International Students

No	%

No.	%

5.4 Details of student support mechanism for coaching for competitive examinations:

- Orientation Programmes for competitive examinations such as Banks, Indian Railway, LIC, Clerks were organized in our college by Career Guidance Cell.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT  
 IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of student counseling and career guidance

The Placement Cell is continuing its activities to guide the students towards meaningful jobs as the logical corollary to their educational pursuits. It is very gratifying to record that many students get employment after the completion of their studies on their own efforts. Efforts to propagate the idea of the need for training oneself for employment, honing one's skills and acquiring additional skills, especially communication skills, are the key activities of the Career Guidance and Placement Cell. In addition, the following are the initiatives during this academic year.

No. of students benefitted

### 5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
2	100	25	50

### 5.8 Details of gender sensitization programmes

Women's Forum of Arts college, Shamlaji organized a special programme on Recent trends in women's health on 30<sup>th</sup> November 2014. The special invitee Dr. Timir Mehta gave suggestions and tips on women's health.

A special orientation programme for women students was organized on 25<sup>th</sup> February 2015. Women Faculty members shared their fruitful thoughts and trained our students.

International Women's Day was celebrated in a grand manner on 7<sup>th</sup> March 2015.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events:

State/University level

National level

International level

No. of students participated in cultural events.

State/University level

National level

International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events:

**Sports:**

State/University level

National level

International level

**Cultural:**

State/University level

National level

International level

**5.10 Scholarships and Financial Support**

	Number of students	Amount
Financial support from institution	00	00
Financial support from government	2017	67,23,615/-
Financial support from other sources	00	00
Number of students who received international/ national recognition	00	00

**5.11 Student organized / initiatives**

Fairs

: State/ University level National level International level Exhibition: State/ University level National level International level 

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

#### **OUR VISION**

Our vision is to cater to the needs of the Adivasi, Harijan and Down Trodden people of this Tribal area of this backward district so that they can earn their livelihood by getting professional and vocational training at this institute.

#### **MISSION**

The mission of the institution is realized in the sense that the youth of the region get graduate and post-graduate degrees and make them not only enlightened but also fully qualified to seek jobs in the educationally advanced society of modern India.

- (a) Equal access to knowledge to all the students on same way without any barriers of cast, creed, class, religion sector region.
- (b) Each students especially Girls students with more opportunity to pursue higher quality education to achieve higher goals in their life.
- (c) Every student with suitable opportunity to learn Computers, and advanced technology to keep oneself equipped with advanced technological skills and keep pace with the rest of the world.
- (d) To develop all round personality.
- (e) To develop an urge of achieving Excellency in whatever field they are.
- (f) To inspire educationally poor student for competitive examinations through Remedial Coaching Classes and Entry in Service Programmes.
- (g) To equip students with global competencies.

6.2 Does the Institution have a management Information System?

Yes.

6.3 Quality improvement strategies adopted by the institution for each of the following:

#### **6.3.1 Curriculum Development**

- The institution focuses on multi skill development of students in order to ensure employability. Curriculum under CBCS enables the Placement Cell to conduct programmes throughout the year so as to help students acquire the necessary soft skills for employment.
- The Choice Based Credit System followed at present in the college facilitates horizontal movement, enabling students to make their choices.



- All the Skill Based Elective courses are available to students irrespective of their major subjects. This facility enables students to choose the courses of their interest and for future development.

### 6.3.2 Teaching and Learning

- ICT-enabled teaching-learning process has made students —active participants in the classroom.
- Apart from classroom interaction, the following methods are used.
- Meaningful learning is initiated through guided teaching and guided library assignments, group discussion, seminars, debates, quiz, viva, etc.
- Peer learning is promoted within and outside the class hours.

### 6.3.3 Examination and Evaluation

- Semester system with Continuous Internal Assessment (CIA) is followed.
- The Principal and the Heads of Department monitor the performance of the students by making an analysis after every internal test and external examination.
- The teachers make an analysis of the performance of students after every internal test and external examination in departmental meetings.
- The performance of students is analyzed in Academic Council meeting in October and March.
- Governing Body meetings in July and March.

### 6.3.4 Research and Development

Research is a significant activity of the college. During this academic year 15 research papers were published in National and International Journals 08 Books / Proceedings have been published. 3 teachers have been appointed as members in Board of Studies in Hemchandracharya North Gujarat University, Patan.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

As per the requirement of students Books in Library, ICT facilities physical infrastructure and instrumentation is available.

### 6.3.6 Human Resource Management

Well managed.

### 6.3.7 Faculty and Staff recruitment

As per Govt. and University norms faculty is not recruited.

6.3.8 Industry Interaction / Collaboration

College invite the industries for campus selection some organizations select our students as per their requirement.

6.3.9 Admission of Students

Students are selected for admission on the basis of past academic record. Dalits, women students, poor students and first generation learners are given preference in admission. As the college is an aided institution, admission of students is done as per Government norms. 50% of the seats are filled as per the Government policy of reservation and 50% of the seats are filled using the minority quota.

6.4 Welfare schemes for

Teaching	College credit society
Non teaching	College credit society
Students	Scholarship by Govt.

6.5 Total corpus fund generated

---

6.6 Whether annual financial audit has been done

Yes

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type			
External		Internal	
	Agency	Yes/No	Authority
Academic	Yes KCG	Yes	IQAC
Administrative	Yes KCG	Yes	IQAC

**AAA Audit has been done in 2014. The validity of AAA Certificate is till March-2016**

6.8 Does the Autonomous College declare results within 30 days?

For UG Programmes    Yes     No

For PG Programmes    Yes     No

6.9 What efforts are made by the Autonomous College for Examination Reforms?

Ours is grant-in-aid college, it takes internal examinations and HNG university takes the final examination.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The university provides all the necessary support to the college. It prepares syllabus and conducts examinations.

6.11 Activities and support from the Alumni Association:

- 12-02-2015: On the celebration of Annual Day Annual General Body, Meeting of Alumni Association was held. More than 50 Members attended the meeting, Annual reports was submitted.
- 13-02-2015: Alumni Association and all the students of the college celebrated the joyful Silver Jubilee Festival at college Campus. Our Vice- Chancellor Dr. R.L.Godara and EC Member Mr. Shailesh Patel were present over the festival. A variety of cultural programmes were performed. Prizes were distributed to the participants. Lunch was also arranged.

**6.12 Activities and support from the Parent – Teachers’ Association:**

Parent-Teacher Meetings help to communicate to parents the areas their children are excelling in and the academic progress their children have made. Keeping this goal in mind, we organized Parent-Teacher Meetings on 09.02.2015.

6.13 Development programmes for support staff:

Orientation Programme was conducted.

6.14 Initiatives taken by the institution to make the campus eco-friendly:

- Eco-friendliness in the campus is the policy of the college. Lawns and gardens are maintained with utmost care.
- Approach roads are lined with trees and shrubs.
- Use of plastic materials is prohibited in the college.
- \* Use of Tobacco, Smoking and Liquor is prohibited in the college campus.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution.

- As per the guideline of University new syllabus is initiated, Saptdhara initiation of KCG is strictly is followed.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

- Remedial classes were conducted to help the slow learners improve their academic performance.
- All the seats in aided stream and self-financing stream were filled up.
- Academic Audit was conducted. 4 meetings were held to facilitate interaction between  
IQAC                      and  
Departments.
- With an aim to expose the Teaching Faculty of our institution to new frontiers of knowledge, current trends in educational psychology, and counselling, IQAC organized an Orientation Programme.

7.5 Whether environmental audit was conducted? Yes  No

We have an environment audit committee of senior faculty members. They physically check the environment of the college. We don't have any registered auditor for this purpose.

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

IQAC conducted academic audit which served three important purposes:

- (i) To facilitate SWOC analysis at the Departmental level,

- (ii) To help the Departments document quality enhancement activities regularly.
- (iii) To implement quality related measures in the forthcoming years, especially before the third cycle of accreditation in 2014—2019.

#### **8. Plans of institution for next year**

- To implement the quality measures planned for the first phase of College with Potential for Excellence Scheme if sanctioned grants by UGC.
- To conduct an orientation programme for students.
- To cater to the needs of slow learners through remedial classes.
- To conduct an academic audit of departments.
- To augment infrastructural facilities.
- To update the college website with a new format.
- To organize national seminars/conferences.

**(Dr.A.K.Yadav)**  
**Coordinator of IQAC**

**(Dr. Ajay Patel )**  
**Chairperson of IQAC & Principal**